

Subject: ICT

Grade	First Term	Second term	Third Term
1	<ol style="list-style-type: none"> <li>1. Introduction to Computer</li> <li>2. Mouse skills</li> <li>3. Technology around us</li> </ol>	<ol style="list-style-type: none"> <li>1. Word processing (Typing)</li> <li>2. Parts of a computer</li> <li>3. Creating media - Digital painting</li> </ol>	<ol style="list-style-type: none"> <li>1. Uses of Computers</li> <li>2. Know your Keyboard</li> </ol>
2	<ol style="list-style-type: none"> <li>1. Computers in everyday life</li> <li>2. Application Software (Painting with paint tool)</li> <li>3. Computing systems and networks – IT around us</li> </ol>	<ol style="list-style-type: none"> <li>1. Multimedia</li> <li>2. Computer Devices</li> <li>3. Introduction To the Internet</li> </ol>	<ol style="list-style-type: none"> <li>1. Introduction to Algorithm</li> <li>2. Word Processing</li> </ol>
3	<ol style="list-style-type: none"> <li>1. Introduction to Computer</li> <li>2. Keyboard and Operating system</li> <li>3. More about paint</li> </ol>	<ol style="list-style-type: none"> <li>1. Word Processing</li> <li>2. Connecting computers</li> <li>3. Computing systems and networks</li> </ol>	<ol style="list-style-type: none"> <li>1. Introduction to LOGO</li> <li>2. Desktop publishing</li> <li>3. The Internet</li> </ol>
4	<ol style="list-style-type: none"> <li>1. Computer Operations and fundamentals</li> <li>2. File Management and Organization</li> <li>3. Multimedia and Introduction to MS Word</li> </ol>	<ol style="list-style-type: none"> <li>1. Computing systems and networks</li> <li>2. Presentation</li> <li>3. The Internet</li> </ol>	<ol style="list-style-type: none"> <li>1. Scratch Programming</li> <li>2. Creating media - Audio production</li> </ol>
5	<ol style="list-style-type: none"> <li>1. About a computer</li> <li>2. Operating Your Computer</li> <li>3. Logo Commands</li> </ol>	<ol style="list-style-type: none"> <li>1. MS Word</li> <li>2. Computing systems and networks</li> <li>3. Introduction to vector graphics</li> </ol>	<ol style="list-style-type: none"> <li>1. Spreadsheets</li> <li>2. First step to the Internet</li> </ol>
6	<ol style="list-style-type: none"> <li>1. Computing Systems and Network</li> <li>2. MS word Features</li> <li>3. Creating Media- Web Page creation</li> <li>4. Input and Output devices</li> </ol>	<ol style="list-style-type: none"> <li>1. Exploring Email</li> <li>2. Introduction to Network</li> <li>3. Data and Information -Spreadsheets</li> </ol>	<ol style="list-style-type: none"> <li>1. QBASIC Programming</li> <li>2. Data and information –Flat-file databases</li> </ol>
7	<ol style="list-style-type: none"> <li>1. Clear Messaging in Digital Media</li> <li>2. Network from semaphores to the Internet</li> <li>3. MS Excel (Spreadsheet)</li> </ol>	<ol style="list-style-type: none"> <li>1. Document for a purpose</li> <li>2. Computing Systems</li> <li>3. Introduction to Website Design</li> <li>4. The Internet</li> </ol>	<ol style="list-style-type: none"> <li>1. Network for a purpose</li> <li>2. QBASIC Programming</li> <li>3. Introduction to Photoshop</li> </ol>
8	<ol style="list-style-type: none"> <li>1. Media – Vector Graphics</li> <li>2. Layers of Computing System</li> <li>3. Input and Output Device</li> </ol>	<ol style="list-style-type: none"> <li>1. Developing for the web</li> <li>2. MS Word for a purpose</li> <li>3. Spreadsheets</li> </ol>	<ol style="list-style-type: none"> <li>1. Programming for a purpose</li> <li>2. Introduction To Cyber Security</li> <li>3. Networking and its uses</li> </ol>

		4. Types and Components of a computer system	
9	<ol style="list-style-type: none"> <li>1. Types and Component of Computer System</li> <li>2. Input and output device</li> <li>3. Storage Device and Media</li> <li>4. File management</li> <li>5. Document production</li> <li>6. Presentation</li> </ol>	<ol style="list-style-type: none"> <li>1. The Effects of Using IT</li> <li>2. ICT Application</li> <li>3. Safety and Security</li> <li>4. Website Authoring</li> <li>5. Spreadsheet</li> </ol>	<ol style="list-style-type: none"> <li>1. The System Life Cycle</li> <li>2. Know Your audience</li> <li>3. Communication</li> <li>4. Database</li> </ol>
10	<ol style="list-style-type: none"> <li>1. The Effects of Using IT</li> <li>2. ICT Application</li> <li>3. Safety and Security</li> <li>4. Website Authoring</li> <li>5. Spreadsheet</li> </ol>	<ol style="list-style-type: none"> <li>6. Types and Component of Computer System</li> <li>7. Input and output device</li> <li>8. Storage Device and Media</li> <li>9. File management</li> <li>10. Document production</li> <li>11. Presentation</li> </ol>	<ol style="list-style-type: none"> <li>12. The System Life Cycle</li> <li>13. Know Your audience</li> <li>14. Communication</li> <li>15. Database</li> </ol>
11	<ol style="list-style-type: none"> <li>1. Data processing and Information</li> <li>2. Hardware and Software</li> <li>3. Algorithm and Flowchart</li> <li>4. E-Security</li> <li>5. Expert system</li> <li>6. Spreadsheet</li> <li>7. Sound and video editing</li> </ol>	<ol style="list-style-type: none"> <li>8. Monitor and control</li> <li>9. The digital divide</li> <li>10. Modelling</li> <li>11. Database and file concept</li> </ol>	Term 1 and Term 2 topic revision
12	<ol style="list-style-type: none"> <li>1. IT in society</li> <li>2. New and emerging technologies</li> <li>3. System life cycle</li> <li>4. Mail merge</li> <li>5. Programming for web</li> </ol>	<ol style="list-style-type: none"> <li>6. Communication Technology</li> <li>7. Project management</li> <li>8. Graphics creation</li> <li>9. Animation</li> </ol>	Term 1 and Term 2 topic revision
notes			