

## Accounting

Grade	First term	Second Term	Third Term
<b>9</b>	1. Introduction to accounting	8 Financial statements – Part A	11 Other payables and other receivables
	2. Double entry book-keeping – Part A	9 Financial statements – Part B	12 Accounting for depreciation and disposal of non-current assets
	3 The trial balance		13 Irrecoverable debts and provisions for doubtful debts
	4 Double entry book-keeping – Part B		14 Bank reconciliation statements
	5 Petty cash books		
	6 Business documents		
	7 Books of prime entry		
Grade	First term	Second Term	Third Term
<b>10</b>	15 Journal entries and correction of errors	20 Manufacturing accounts	
	16 Control accounts	21 Limited companies & Analysis and interpretation	
	17 Incomplete records		
	18 Accounts of clubs and societies		
	19 Partnerships		
Grade	First term	Second Term	Third Term
<b>11</b>	Double Entry Bookkeeping	Analysis and communication of accounting information to stakeholders	
	Books of prime entry	Marginal costing	
	The classification of accounts	Cost–volume–profit analysis	
	The trial balance		
	Financial statement for sole trader		
	Accounting principles and concept		
	Depreciation of non-current assets		
	Irrecoverable debts		

	Bank reconciliation statement		
	Control accounts		
	Suspense account		
	Partnership accounts		
	Materials and labour		
	Costing applications		
	Absorption costing		
<b>Grade</b>	<b>First term</b>	<b>Second Term</b>	<b>Third Term</b>
<b>12</b>	Partnerships (part B)	International Accounting Standards	
	Clubs and societies	Ethical considerations	
	Manufacturing businesses	Auditing and stewardship of Ltds	
	Limited companies	Business acquisition and merger	
	Activity based costing	Computerised accounting systems	
	Standard costing	Analysis and communication of accounting information	
		Budgeting and budgetary control	
		Investment appraisal	

## Enterprise

Grade	First term	Second Term	Third Term
<b>9</b>	What is meant by enterprise	Market research	The purpose of marketing
	Ways for students to be enterprising in everyday life	Business objectives	Customer retention
	The enterprise process	Action plans	Marketing communications
	Types of business organisation	Business plans	

	The enterprise process	Sources of finance	
	Types of business organisation	The concept of trade credit	
	Opportunities	Financial terms	
	Risk	Financial records	
	Legal obligations		
	Ethical considerations		
<b>Grade</b>	<b>First term</b>	<b>Second Term</b>	<b>Third Term</b>
<b>10</b>	The negotiation process	Sources of help and support	
	Types of communication	Prepare business plan (Final Course work)	
	Meetings and presentations		

## Economics

<b>Grade</b>	<b>First Term</b>	<b>Second term</b>	<b>Third Term</b>
9	<ol style="list-style-type: none"> <li>1. The basic economic problem</li> <li>2. The allocation of resources</li> </ol>	<ol style="list-style-type: none"> <li>1. The allocation of resources</li> <li>2. Microeconomic decision makers</li> </ol>	<ol style="list-style-type: none"> <li>1. Government and the macro economy</li> <li>2. Economic development</li> </ol>

## BGS

<b>Grade</b>	<b>First Term</b>	<b>Second term</b>	<b>Third Term</b>

6	<ul style="list-style-type: none"> <li>• Civics and society</li> <li>• Geography and environment</li> <li>• History</li> <li>• Aerology and architecture of ancient Bengal</li> </ul>	<ul style="list-style-type: none"> <li>★ Early kingdoms in North-western Bengal</li> <li>★ Social conditions in ancient Bengal</li> <li>★ Evolution of Bangla language and literature</li> <li>★ Climate and vegetation of Bangladesh</li> </ul>	<ul style="list-style-type: none"> <li>◆ Resources</li> <li>◆ Population and settlement in Bangladesh</li> <li>◆ Civic and social units</li> <li>◆ Civic and social values and qualities</li> </ul>
7	<ul style="list-style-type: none"> <li>• Democracy</li> <li>• Divisions and important cities</li> <li>• Fundamental change in the culture</li> <li>• Bengals' early contact with the Muslims</li> </ul>	<ul style="list-style-type: none"> <li>❖ The Rise and fall of the Mughal empire in Bengal</li> <li>❖ Architectural of innovations introduced by the Muslims</li> <li>❖ Development of Bengal language and literature</li> <li>❖ Vegetation and wildlife</li> </ul>	<ul style="list-style-type: none"> <li>• Climate and Natural Disasters</li> <li>• Resources</li> <li>• Population and settlement</li> <li>• Fundamental rights and citizenship</li> </ul>